

UrbanPromise Ministries

Summer Internship Program Overview Summer 2010

A. Week One – Arrival & Orientation

Please plan to arrive on Sunday, June 27, 2010 between noon and 5 pm (if possible). We will start the Internship Program with dinner together that night.

If you are flying, you should plan to arrive at the Vancouver International Airport. We will have an UrbanPromise staff member (wearing an UrbanPromise T-shirt) at the airport to meet you and bring you to the UrbanPromise House/Office. They will be waiting for you at Baggage Claim if you are arriving from a Canadian airport and outside of Customs/Baggage Claim if you are arriving from the US or overseas.

Your first few days will be spent with UP staff and other interns in orientation sessions and workshops. We will have guests from the community and other urban environments who have wisdom and experience to pass on to us.

This week will also be spent in hands-on preparation in your neighbourhood and camp site. You will meet frequently as a team to discuss how your camp will be run and what specific role you will play. You will decorate rooms and plan Opening Week activities. You will also go on a retreat which will focus on team-building and spiritual preparation.

B. Weeks Two to Seven – Summer Day Camps

A Typical Day at Camp

7:00/7:30 am Meet your team at the UP House and leave for your Camp Site.

8:00 am Your team will arrive at your site with your activities prepared and ready to go. There will usually be a last minute meeting to finalize details and everyone will pitch in to set up for the day.

8:45 am The children arrive. Some members of your team will greet them and their parents, while others finish last minute prep before the children come inside.

9:00 am Camp begins. The day starts with the whole camp together for a wild, crazy, fun Opening Program. You might lead worship, get messy in a silly skit, MC a game for the kids or sit among the children and be a good example. If it is a trip day, you will load up and head out for a day of swimming, bowling or riding the slides at SplashDown Water Park.

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Around 10:00 am Classes will begin. The children are divided into groups based on their age and each morning they will rotate through classes that include Bible, Reading, Cooking, Art, and Discovery. During this time you will be teach one of the classes as the groups rotate through it.

Lunch Everyone eats!

1:00 pm After everyone has had lunch and some recreation time, the children are divided into their small groups, called QuestClubs. You'll have a group of children assigned to you that you will spend time with on a daily basis. You might have a discussion to follow up on the Bible lesson, pray together, teach each other knock-knock jokes, learn to juggle etc.

1:30 pm The day ends with “elective” type activities that focus on the performing arts and athletics. Some days the children may get to choose the activity they prefer, other days everyone may be assigned to a class to encourage them to try something new. Your team will decide what the specific classes will be and this is really your chance to share your gifts and passions with the kids. As during the morning class time, you will either be a teacher or a counselor during this time.

2:30 pm. The camp day is done. Parents will pick up their children. You and your team will clean-up and have a quick debriefing about the day.

Afternoons

Activities will be scheduled for most afternoons. Friday afternoons are always off, but the other days your schedule may include the following:

- **Camp afternoon** One day a week a specific group of kids will be invited to stay for an hour or so after camp. You will plan a special activity just for them, and it will be an opportunity to get to know them on a more personal level, as the staff/kid ratio will be much lower than during the camp day.
- **Prep time** One day a week time will be set aside to plan lessons and prep for camp. This will be a time for teachers to go through the provided curriculum and make sure they understand the lessons, as well as seek advice on classroom management, discipline etc.
- **Shopping** You will be required to join your Director in shopping for food and supplies for your camp.

Dinner

During the week, you'll eat dinner as a community of interns each day. The cooking will be shared between the interns and House Manager. After dinner and clean up each day, there is a scheduled quiet time. This is a time set aside each day for everyone to find their own space, free from distractions.

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Evenings

Your evenings will also be full. One or 2 nights a week will be spent with the Intern Director in worship, prayer, sharing, etc. Other evenings might involve a night out (or in) with your team to relax or see the city and have fun.

Other Responsibilities

- **Prep:** There is one afternoon set aside for prep, it is unlikely that you will be able to get all of your prep for the week done during this time. You might decide to do a bit each night, work on it Sunday afternoon, or use one of your evenings to pull everything together.
- **UP job:** Since there are so many people living in the UP House, each intern will be assigned a job or chore around the house. *So by now hopefully you're excited. Please keep reading. To keep track that everyone actually reads the manual we will do a fun activity. You must email the phrase "I am excited" to Coral. You might even get an added prize. Please keep reading.* These jobs include shopping for food, keeping the vans clean and well-maintained, vacuuming and cleaning the bathroom.

Saturdays in the Summer!

Our day off is Saturday! Some Saturdays we take trips to see local sights, beaches and mountains, city and forest. These times give us a chance to rub shoulders, laugh and take a breather. These trips are optional, except for the staff retreats that will happen before and after Summer Day Camp (and, trust us, you won't want to miss them).

Sundays

We work primarily out of neighbourhood churches and you will be required to worship at your assigned church 2 times during the summer. Though the church might worship differently than you are used to we ask you to respect the church's style of worship and try to learn from it.

The other Sundays you are expected to attend church in our neighbourhood (there are several within walking distance) or go with a staff member to his/her church.

Sunday nights

Sunday night is a time to relax. The Interns and some staff are invited to Board Member's homes for supper where we will enjoy good food and good company.

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Team Members

The following job descriptions define the roles at a camp of the other individuals interns will be working with.

Camp Directors

The Camp Directors are people who have previous experience working with children and who have proven leadership abilities. Their responsibilities include overall direction of the day camp, planning trips, discipling children and youth, supervising Summer Interns, volunteers and StreetLeaders.

StreetLeaders

The StreetLeader program is all about leadership development. Teens from our community apply to UP as they would any other job. Their responsibilities include preparing snacks, lunches, teaching classes. They will also have their own special events outside of camp. You will be working closely with the StreetLeaders during camp.

WorkGroups

These are groups of youth and/young adults who join us for a day or a week. Ideally, they will prepare some activities to present to the camp. They will also help with preparing snacks and lunch, clean-up and classroom management.

C. Week Eight – Wrap-up, Clean-up, and Departure

Summer Day Camps end on Friday, August 13th. We will have a day of appreciation and debriefing. Then a couple of days will be spent cleaning up the office and the camp sites. You can plan to leave for home on August 19th.